



**Tehama eLearning Academy**  
**GOVERNANCE COMMITTEE MEETING**  
 Meeting Minutes  
**December 10, 2020**

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Shannon Ames was present.

<b>1. Call to Order</b>	Sara called the meeting to order at 3:30
<b>2. Roll Call</b>	Present: Linda Houchins, Beau Junk, Sara Smith, Wes Grossman and Karina Garcia.
<b>3. Consent Agenda</b> 3.1 Approval of Agenda  3.2 Approval of Governance Committee Minutes <b>October 29, 2020</b>	3.1 Beau moved to approve the agenda and Linda seconded, all others in attendance approved and the motion carried.  3.2 Linda moved to approve minutes from October 29th. Beau seconded, all others in attendance approved and the motion carried.
<b>4. Audience with Groups and/or Individuals to Speak</b>	None
<b>5. Administrator Report</b>	<p>Sara Smith shared the attached Administrator Report. Enrollment is currently 123 students, including 14 Middle School and 109 High Schoolers. We have capped our enrollment at 125 students. Since our last meeting, 9 new students have enrolled. We currently have 40 students (11th and 12th graders) who have the potential to graduate this school year.</p> <p>Our previous Mental Health Clinician is no longer working for our school. We will be working to hire a new counselor who will support students academically as well as emotionally and socially.</p> <p>Adult education program: The teacher and administrative assistant currently work from home. There are currently 66 active students enrolled, of which 12 are CalWorks clients. There are four students who have IEPs. Since June 1, 2020, there have been four graduates. The decrease in the number of graduates is due to the present health concerns and other factors. GED testing is being held at the center on a regular schedule.</p> <p>SEL Learning: We continue to utilize the Character of the Month as a framework for SEL learning. Responsibility is the Character of focus for</p>

	<p>December. Teachers are providing activities related to this character in their weekly virtual meetings with small groups of students.</p> <p>Spring Semester Plans: We are currently providing individual tutoring to students as needed or requested, however some students are still not voluntarily accessing the help when needed. We have plans to provide tutoring to small groups of students on campus for assigned two hour blocks of time beginning in January. These groups have been assigned based on our determination of students who could benefit from extra support. They have been identified as being credit deficient in English credits so our focus will be on English support. We have approximately 42 students who need this intervention. We plan to have a maximum of about 10 students on campus at a time. Some students will require virtual intervention and we are working to accommodate this need.</p>
<p><b>6. Chief Business Officer Report</b></p> <p>6.1 First Interim Budget</p> <p>6.2 Budget Overview for Parents</p>	<p>6.1 We presented our First Interim Budget. Our spending went up, but not to be concerned as we are building a new campus. We are locked at 106 students for funding, for the 21/22 school year. Linda moved to approve, Beau seconded and all others approved.</p> <p>6.2 Sara went over the Budget Overview for Parents. School districts receive funding from different sources: Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students). The total revenue projected for Tehama eLearning Academy is \$1,556,519, of which \$1,272,952 is Local Control Funding Formula (LCFF), \$111,225 is other state funds, \$163,447 is local funds, and \$8,895 is federal funds. Tehama eLearning Academy plans to spend \$1,416,220 for the 2020-21 school year. Of that amount, \$64,671 is tied to actions/services in the Learning Continuity Plan and \$1,351,549 is not included in the Learning Continuity Plan. Several actions are contributing to the increased/improved requirement that is being implemented by Tehama eLearning Academy. These actions in turn are divided into those that already exist within the previous Local Control and Accountability Plan (LCAP) and those that are unique to the school closure/distance learning context. Additional student devices have been purchased to allow for 1:1 access. Additional online curriculum and software have been purchased to meet the specialized need for targeted intervention of our at-risk populations including English Learnings, Foster youth, low income, and students with disabilities.</p>
<p><b>7. New Business</b></p> <p>7.1 Disposal of Inventory</p>	<p>7.1 Linda moved to approve Disposal of Inventory, Beau seconded, all others approved and the motion carried.</p>

7.2 Job Description for School Counselor	7.2 Beau moved to approve the job description for school counselor, Linda seconded, all others approved and the motion carried.
<b>8. Old Business</b> 8.1 Adult School Reduced Credit Diploma for Adverse Circumstances	8.1 Linda moved to approve Adult School reduced credit diploma for adverse circumstances. Beau seconded, all others approved and the motion carried.
<b>9. Governing Comm. Discussion</b>	None
<b>10. Adjournment</b>	There being no further business, the meeting was adjourned at <b>3:59</b>
<b>Next Meeting: February 11, 2021</b>	